

Ministry of Justice and National Integration
Invitation for Bids

Procurement of Food Items for the Department of Prisons– 2026/2027

Contract Identification No. **MOJ/AC/12/05/2026**

1. On behalf of the Ministry of Justice and National Integration, the Chairman of the Standing High Level Procurement Committee (SHLPC) of the procurement of food items for the Department of Prisons invites sealed bids from eligible Sri Lankan Business Entities of manufacturers, whole sellers, retail operators or distributors of raw and dry food industry that have been established as a limited liability company, partnership, sole proprietorship or any other establishments for the supply and delivery of categories of food items to below mentioned Prison stations in island wide. The supply period is from 15 October 2026 to 14 October 2027.

Table 01 - Group of Stations and Corresponding Categories

No.	Stations	Address	Categories
01.	Ambepussa	Paboda Meth Sewana, Prison Camp, Ambepussa	1. Bread
02.	Angunukolapelassa	Sri Lanka Prison, Angunukolapelassa	2. Coconut
03.	Anuradhapura	Sri Lanka Prison, Anuradhapura	3. Dry fish
04.	Badulla	Sri Lanka Prison, Badulla	4. Dry Ration
05.	Batticaloa	Sri Lanka Prison, Batticaloa	5. Eggs
06.	Boossa	Sri Lanka Prison, Boossa	6. Fish
07.	Colombo Remand	Colombo Remand Prison, Colombo 09	7. Fruit
08.	Dahupotha	Correctional Centre for Youthful Offenders, Dahupotha, Pallansena, Negombo	8. Meat
09.	Dumbara	Sri Lanka Prison, Dumbara, Pallekelle, Kundasale	9. Leafy vegetable
10.	Galle	Sri Lanka Prison, Galle	10. Rice
11.	Hangilipola	Prison Work Camp, Hangilipola	11. Vegetables
12.	Jaffna	Sri Lanka Prison, Jaffna	
13.	Kadurugasara	Prison Work Camp, Kadurugasara, Thunkama	
14.	Kalutara	Sri Lanka Prison, Kalutara North, Kalutara	
15.	Kegalle	Sri Lanka Prison, Kegalle	
16.	Kuruwita	Sri Lanka Prison, Kuruwita	
17.	Mahara	Sri Lanka Prison, Mahara, Ragama	
18.	Matara	Sri Lanka Prison, Matara	
19.	Meethirigala	Prison Work Camp, Meethirigala	
20.	Monaragala	Sri Lanka Prison, Monaragala	
21.	Negombo	Sri Lanka Prison, Negombo	
22.	New Magazine	New Magazine Prison, Colombo 09	
23.	Pallekale	Open prison work camp, Pallekale	
24.	Polonnaruwa	Sri Lanka Prison, Polonnaruwa	
25.	Thaldena	Correctional Center for Youthful Offenders, Thaldena	
26.	Trincomalee	Sri Lanka Prison, Trincomalee	
27.	Vavunia	Sri Lanka Prison, Vavuniya	
28.	Wariyapola	Sri Lanka Prison, Wariyapola	
29.	Watareka	Training School of Youthful Offenders and Prison Work Camp, Watareka, Padukka	
30.	Weerawila	Prison work camp, Gonagamuwa, Uduwila	
31.	Welikada	Sri Lanka Prison, Welikada, Baseline Road, Colombo 09	

1.1.Details and specifications of each category of food items will be provided in the Bidding document.

1.2 Submission of bids under each Prison Station and categories of food items.

1.2.1.Bids should be submitted on a package basis. One category for one station is considered as a separate package and accordingly, the total procurement consists of 341 separate packages. (31 stations * 11 categories)

1.2.2.Depending on the capacities of the bidder, which are subject to be evaluated by the purchaser, any bidder may submit bids for a single procurement package or more. Bidders shall quote for all items in a category of a particular package; failure to do so will result in the rejection of that bid.

2. Selected suppliers are responsible for arranging the transport to the relevant institutions as part of the contract. The addresses of the relevant delivery points are indicated in the above table.
3. Bidding will be conducted through the National Competitive Bidding procedure as per Clause 3.1.2 of the Procurement Guideline-2024. Foreign Bidders are not permitted to bid.
4. To be eligible for bidding, the bidder shall have fulfilled the following minimum eligibility criteria. If the bidder doesn't fulfill the minimum eligibility criteria, the bid shall be rejected.

- (a). Past similar experience of raw and dry food supply for two years within the period from **01.04.2021 to 31.03.2026**. (Attach the certified documents to prove the experience)
- (b). Minimum average annual turnover of rupees one million (Rs.1,000,000.00) in the field of food supply for any two financial years within the preceding five years to be confirmed through respective certified audited financial statements. (2021/2022,2022/2023,2023/2024,2024/2025, and 2025/2026) (Attach the certified copies of tax payment receipts)
- (c).Minimum Rupees of one million (Rs.1,000,000.00) of liquid assets (Cash in hand, Cash at bank, Bank credit facilities exclusively for this purpose) to be confirmed through certified audited financial statements in 2024/2025 or 2025/2026.

Liquid assets shall be calculated taking 50% of each source of cash in hand, cash at bank and bank credit facilities exclusively for this purpose.

- (d). If the bidder bids for food items of bread, coconut, dry fish, dry ration, vegetables, fruits, rice, leafy vegetables and eggs, bidder shall have at least 500 square feet (sqft) warehouse/storage facilities and a vehicle of engine capacity at least 600cc. (own or rented/ leased). Supporting documents to prove the availability of these facilities should be provided.
 - (e). If the bidder bids for meat and fish, the bidder shall have at least 100 cubic feet (cuft) cold/cool room/ deep freezer facilities and a freezer truck of engine capacity at least 600cc. (own or rented/ leased). Supporting documents to prove the availability of these facilities should be provided.
5. Availability of required logistic facilities mentioned in the bidding document to perform the supply will be considered at the detailed evaluation stage.
 6. Bidders shall not have been blacklisted. Bidders should submit a non-collusion declaration with the bid.

7. It is required to adhere to the provisions of the Public Contract Act No.03 of 1987 as and when applicable.

8. All documents establishing the requirements should be submitted along with the bid. The detailed methodology followed in evaluating the bids is described in Section III of the Bidding document.

9. Dates and times of issuance of Bid documents, receiving of bids and opening of bids are as follows:

Issuing bidding documents	- From 9.00 a.m on 10.08.2026 to 3.00 p.m on 31.08.2026 at Procurement Management Unit, First Floor, Ministry of Justice and National Integration
Pre - bid meeting	- 18.08.2026 (10.00 am)
Last date of request for clarification	- 17.08.2026
Date and time for closing bids	- at 10.00 am on 01.09.2026

Date, time and venue for Opening of Bids – Just after the closing of bids (10.00 am of 01.09.2026) at **Lotus Auditorium, 2nd Floor, Ministry of Justice and National Integration, No. 19, Sri Sangaraja Mawatha, Colombo 10.**

10. A Pre- Bid meeting will be held at **10.00 am on 18.08.2026** at the **Lotus Auditorium, 2nd Floor, Ministry of Justice and National Integration, No. 19, Sri Sangaraja Mawatha, Colombo 10.**

11. A complete set of bidding documents in English language can be purchased by bidders on submission of a written application to the Chief Accountant (Procurement), Procurement Management Unit, First Floor, Ministry of Justice and National Integration at the address given in Para 16, upon payment of non-refundable fee. The non-refundable fee relevant for each institution/ each bid shall be in accordance with Chapter 6 of the Procurement Manual 2024. The schedule of the respective non-refundable fee is in the bidding document.

12. For the submission of bids, bidders should use only the forms given in the bidding document. Sealed bids in duplicate shall be sent by Registered post or hand delivered to reach the address **Secretary, Ministry of Justice and National Integration, No. 19, Sri Sangaraja Mawatha, Colombo 10** or deposited in the tender box provided for this purpose in the same address on or before the stipulated date and time. Late bids will be rejected. Bids will be publicly opened in the presence of the designated representatives at the address, date and time mentioned in the above para 09.

13. Bids shall be valid from **01.09.2026 to 25.02.2027.**

14. Bids must be accompanied by a bid security valid from **01.09.2026 to 31.03.2027** and should be addressed to the Secretary Ministry of Justice and National Integration. The Bid security should be an original, irrecoverable, unconditional and, on demand, bank guarantee, issued by a commercial bank approved by the Central Bank of Sri Lanka. The schedule indicating the amount of the Bid security for a particular bid will be provided with the bidding document.

15. Interested eligible bidders may obtain further information from the Chief Accountant (Procurement), Procurement Management Unit, First Floor, Ministry of Justice and National Integration and may inspect the bidding documents free of charge at the office of the address given in Para 16 below, from **10.08.2026** during 09.00 a.m to 03.00 p.m on working days up to **31.08.2026.**

16. The address referred in paragraph 11 and 15 above is;

Attention : Chief Accountant (Procurement)

Address : Procurement Management Unit, First Floor, Ministry of Justice and National Integration,
No.19, Sri Sangaraja Mawatha, Colombo 10.

Telephone : 011- 2424551

Fax : 011-2438178

E-mail : proc@moj.gov.lk

Chairman,

Standing High Level Procurement Committee

(Procurement of Food Items for the Department of Prisons – 2026/2027),

Ministry of Justice and National Integration

10.08.2026