

INVITATION FOR BIDS (IFB)
Ministry of Justice and national Integration

Procurement Of Supply, Delivery & Installation of 28 No's of Branded Desktop computers with all Accessories, 18 No's of Laser Printer, 02 No's of Heavy-Duty Photocopy Machine, 02 No's of Laser Fax Machine, 01 No of UPS 650VA & 04 No's of Branded Laptop Computer with OS & Office Package with Accessories.

Contract No: MOJ/AC31/01/10/2026

1. The Chairman, Ministry Procurement Committee on behalf of the Ministry of Justice & National Integration, now invites sealed bids from eligible & qualified bidders for the following:

S/No	Description	Quantity	Amount of the Bid Security
01	Branded Desktop computers with all Accessories with Genuine OS & Office package	28	Rs.222,500
02	Laser Printer	18	
03	Heavy-Duty Photocopy Machine	02	
04	Laser Fax Machine	01	
05	UPS 650VA	02	
06	Branded Laptop computers with Genuine OS & Office package with all Accessories	04	

2. Bidding will be conducted through National Competitive Bidding (NCB) procedure
3. For eligible for submission of bids
- Bidder shall have at least 05 years, Business Registration for Import, Supply, Delivery and Installation of Computer.
 - Quoted Brand name shall have at least 05-year Brand name history in Sri Lanka. (Bidder shall provide relevant document to prove 05-year brand name history) If not Bid shall be rejected.
 - Provided proof document for qualify above eligibility Criteria.
4. Interested eligible bidders may obtain further information from **Chief Accountant (Procurement) Procurement Management Unit, 1st floor, Ministry of Justice & National Integration, No 19, Sri Sangaraja Mawatha, Colombo 10** and inspect the Bidding Documents from **09.00 A.M to 03.00 P.M** on working days at procurement Management division of **Ministry of Justice & National Integration**.
5. A complete set of bidding documents in English language may be purchased by interested bidders on the submission of a written application to the address **Ministry of Justice & National Integration, No 19, Sri Sangaraja Mawatha, Colombo 10** and upon payment of a non-refundable fee of **Three Thousand Five Hundred Rupees (3,500/=)** to the **Shroff of the Accounts Division at 1st Floor,**

Ministry of Justice & National Integration, No 19, Sri Sangaraja Mawatha, Colombo 10 . The bid documents will be issued on **working days** from **09.00 A.M to 03.00 P.M** commencing from

25th September 2026 up to 08th October 2026.

6. Bid shall be valid up to **28th December 2026.**
7. All Bids must be accompanied with a valid Bid Security issued by the Commercial Bank approved by the Central Bank of Sri Lanka. Amount of Bid Security shall be Rs. 222,500. Validity of Bid Security shall be up to 25/01/2027. Bid Security shall be unconditional & On Demand. The format for the Bid Security is attaches Annex 02 If the Bid Security not fulfill the above conditions bids shall be rejected.
8. Duly filled bidding documents (Original and Duplicate sealed separately) must be enclosed in one sealed envelope, marked “Supply, Delivery & Installation of 28 No’s of Branded Desktop computers with all Accessories, 18 No’s of Laser Printer, 02 No’s of Heavy-Duty Photocopy Machine, 02 No’s of Laser Fax Machine, 01 No of UPS 650VA & 04 No’s of Branded Laptop Computer with OS & Office Package with Accessories.” on the top left-hand corner of the envelope. These should either be sent by registered post to “**Ministry of Justice & National Integration, No 19, Sri Sangaraja Mawatha, Colombo 10**” or delivered by hand before **11.00 A.M on 09.10.2026** and placed in the tender box kept at the **Procurement Management Unit 1st floor, Ministry of Justice & National Integration, No 19, Sri Sangaraja Mawatha, Colombo 10.** The bids will be opened by the bid opening committee at the **same address.** The late bids will be unopened and rejected.
9. Bids will be opened immediately after closing in the presence of bidders’ representatives who choose to attend.

Chairman,
Ministry Procurement
Committee
Ministry Of Justice & National
Integration
25.09.2026